

## VIOLATION OF CODE OF CONDUCT REPORT FORM

Please fill out and promptly return, in a sealed envelope, to the Associate Dean of Academic Affairs. If a signature is provided, a Misconduct Allegation Form will be completed by the Associate Dean of Academic Affairs and placed in the respondent's mailbox.

Today's date: \_\_\_\_\_

I have observed: (Provide name only if signature is added below)

(student) \_\_\_\_\_

in violation of the CVM Standards of Conduct as follows:

(infraction) \_\_\_\_\_

(location) \_\_\_\_\_

(date observed) \_\_\_\_\_

Check one of the following options:

- I am willing to discuss this matter with the Associate Dean of Academic Affairs (FCAPSC) individually and with the FCAPSC, if necessary, (sign below)

Signature: \_\_\_\_\_

- If another Report Form is submitted reporting this incident, I am willing to discuss this matter with a designated faculty member of the FCAPSC individually and with the FCAPSC, if necessary. I understand that this form will be held and not acted upon unless another report of this incident is submitted. (sign below).

Signature: \_\_\_\_\_

- I am not willing to discuss this matter further (No further action will be taken.)

(If other classmates are aware of this violation, please encourage them to report the incident promptly.)

Upon receipt of this form, the Associate Dean of Academic Affairs will notify the appropriate course instructor that a potential violation (names omitted) has occurred in their class.

**Misconduct Allegation Form**

Today's date: \_\_\_\_\_

An individual in the College of Veterinary Medicine has indicated that you may have violated the Standards of Conduct in the following way(s):

(infraction) \_\_\_\_\_

(location) \_\_\_\_\_

(date observed) \_\_\_\_\_

Remember that you are not assumed guilty at this time and will have the opportunity to defend yourself against this allegation.

I will contact you to discuss the alleged violation within 10 days. You are welcome to contact me first, if you wish. A record of this discussion will be made and may be placed in your permanent file. You may be asked to discuss this matter further with the CVM Student Conduct Committee.

\_\_\_\_\_  
Associate Dean of Academic Affairs

Revised December, 2006.