ANNUAL CVM RESEARCH FORUM

Abstract & Presentation constraints

The Annual CVM Research Forum will be held on Friday, August 19, 2016 at the College of Veterinary Medicine, with an awards reception to follow. Please adhere to the following guidelines when preparing your abstract for the CVM research forum.

Abstracts that do not meet all format guidelines will be rejected without review.

General Instructions: Abstract Deadline: Friday, July 22 5:00pm.

Abstracts should be submitted to ceregistration@ncsu.edu

Submissions must be formatted as follows:

Oral & Poster Presentation Abstracts
Font = Arial, 12 pt, single spaced, 1” margins, 1 page limit must include the following information:

- Title – In all CAPITAL letters (line #1)
- **Author Name (Bold)** with Category: veterinary student, house officer, graduate student (line #2), staff
- Co-Author(s), **Faculty Mentor (underline)** (line #3)
- Email address(es)
- Affiliation(s): Use NCSU CVM when appropriate
- Abstract: Limited to 250 words.
- Funding Source(s) if applicable
- Please provide primary subject category for presentation: Cell Biology, Clinical Medicine, Genetics, Immunology, Infectious Disease, Neurosciences, Pain, Pharmacology, Regenerative Medicine

Abstracts will be judged on the following criteria:
- Scientific or clinical relevance and importance clearly communicated.
- Hypothesis, objectives and conclusions clearly stated.
- Writing is concise and informative.
- Abstract is grammatically correct with no typographical errors.
- Abstract is presented without obvious scientific errors or omissions and adheres to instructions above (Font size, Title, etc)

Poster Presentations must be in place by 5:00pm on Thursday, August 18th. You will have one side of a 4’ x 8’ corkboard. Authors must be present at their posters on Friday, August 19th to answer questions from judges. Graduate Student authors will be at their posters on Friday from 10:00 - 11:00am; DVM Student authors will be at their posters 12:00-1:00pm.

Some tips for poster preparation:

Posters should stimulate discussion, not give a long presentation. Therefore, keep text to a minimum, emphasize graphics, and make sure every term in your poster is necessary.

- Draw a rough sketch of your poster first.
- Utilize handouts to supplement your poster.
- You may find it helpful to use graph paper and small pieces of paper (e.g. Post-It® Notes cut to size) to better visualize where the components of your poster will go.
- Materials must be easily read at a distance of 4 feet. Ordinary type or carelessly prepared handwritten copy is unacceptable. As a rule of thumb, use a font size of at least 14 point and double space.
- Place related materials (e.g. photo with accompanying text) close together, and then highlight it by framing with blank space.
- Space your information proportionally: divide your poster either horizontally or vertically into three or four sections and place your materials within those spaces.
- When choosing a background, remember that neutral or gray colors will be easier on the eyes than a bright color. In addition, color photos look best when mounted on gray.