

**NC State College of Veterinary Medicine  
Graduate Student  
Travel Fund Application**

The NCSU CVM Office of Research and Graduate Studies will fund travel and meeting related expenses up to \$500 for students presenting original research abstracts. Please submit this form to **Michelle Garcia** ([cvmresearchoffice@ncsu.edu](mailto:cvmresearchoffice@ncsu.edu)) for approval at least 2 weeks **prior to** the meeting. Following the meeting, original receipts should be provided to determine amount of reimbursement.

**Eligibility Requirements:**

- **Presentation (oral or poster) of original research**
- **Completed Travel Authorization filled out on MyPack Portal – see [https://delta.ncsu.edu/assets/Travel\\_Center\\_Users\\_Guide.pdf](https://delta.ncsu.edu/assets/Travel_Center_Users_Guide.pdf) for instructions**
- **Travel not covered by other sources of funding**
- **Email or signed verification from PI**
- **All receipts sent to [cvmresearchoffice@ncsu.edu](mailto:cvmresearchoffice@ncsu.edu)**

**Student Information:**

Applicant Name:

Student ID:

Email:

Office Phone:

Cell Phone:

Advisor Name:

Advisor Email:

Degree:

Program:

**Conference Information:**

Name of Conference:

City and State of Conference:

Meeting Date(s):

Date of Presentation:

Abstract Title:

**Advisors Approval (can also send with email):**

Advisor Signature:

Date: